

IMPACT ENGLISH COLLEGE

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CRICOS Provider Code: 02995B



2012 Enrolment Form

Please make sure you complete ALL sections of this form. Tick boxes where appropriate.

1. Personal Information

Mr Mrs Ms Miss

Given name: _____

Family name: _____

Date of birth: ___/___/____ Nationality: _____

Passport no.: _____ Expiry date: ___/___/____

Visa Type: Student Visitor Working Holiday
 Other (please specify): _____

OSHC: Single Family Self-application
(For student visa applicants only)

2. Contact Information

Address: _____

City: _____ Province/State: _____

Country: _____ Postcode: _____

Email: _____

Telephone: _____ Fax: _____

3. Course Information - Please select your course

General English Business English
 IELTS/Further Studies Preparation TESOL/TKT
 Cambridge FCE Cambridge CAE
 Barista & Cafe English English for Bartending

Starting date: ___/___/____ Number of weeks: _____

Course 2 (for students who wish to study more than one course):

General English Business English
 IELTS/Further Study Preparation TESOL/TKT
 Cambridge FCE Cambridge CAE
 Barista & Cafe English English for Bartending

Starting date: ___/___/____ Number of weeks: _____

4. Current English Level:

Elementary Pre-Intermediate
 Intermediate Upper-Intermediate
 Advanced

Have you taken a recognised English Proficiency Exam?
 Yes No

TOEFL Score: _____ IELTS Score: _____
TOIEC Score: _____ Others: _____

5. Flight Information & Airport Pick-up

Do you want Impact English College to arrange airport pick-up?
 Yes No

**If yes, please let us know your flight details 5 days before you arrive in Melbourne.*

6. Accommodation Information

Do you want Impact English College to arrange accommodation?
 Yes No

**If yes, please complete the accommodation application on the next page.*

7. Student Declaration

1. I declare that the information contained in this application is true.
2. I confirm that I have received and read a copy of Impact English College's current brochure and fully understood the Terms and Conditions of Enrolment.
3. I understand that this agreement, and the availability of Impact English College's complaint and appeals processes, does not remove my right to take action under Australia's consumer protection laws.
4. I understand that there is an English Only Policy at all time in the College and agree to abide by this rule. I also accept that I may be excluded from classes if I break this rule.

Signature of student: _____

Name (please print): _____

Date: ___/___/____

8. Agent stamp:

Agency name: _____

Branch: _____

Counsellor's name: _____

Date: ___/___/____



Accommodation Application Form

1. Student Information

Given name: _____
 Family name: _____
 Date of birth: ____/____/____

2. Flight Details

If known, please provide flight details below. If not yet known, please be sure to provide at least 3 weeks prior to arrival:

Flight Number: _____
 Arrival date: ____/____/____
 Arrival time: _____
 Airport: _____

3. Preferred Accommodation Option

Please choose either A. Student Residence or B. Homestay Placement option. If option B is selected, please complete section 4.

A. Application for Student Residence (minimum 5 week stay)

**Initial upfront payment for the first five weeks will be included in your offer letter and must be paid to secure booking. A deposit of \$450 must be made on arrival (returned at the end of your stay if no damage is made to the room)*

Single (\$250 per week) Double bed (\$310 per week)
 Arrival date: ____/____/____
 How many weeks are required: _____

B. Application for Homestay Placement (minimum 4 week stay)

**An initial 4 week accommodation fee will be included in the Letter of Offer and collected by Impact on behalf of the host family.*

Single (\$250 per week) Double (\$460 per week) a double bed or 2 single beds in one room

Arrival date: ____/____/____
 How many weeks are required: _____

4. Homestay Request

We will try to place you in the most appropriate homestay. Please give us some details of what you require:

- Do you smoke? No Yes
- Are children under 16 years old in the household OK? No Yes
- Are there any family pets you cannot live with? No Yes
If yes, please specify: _____
- Do you have any allergies to animals or food? No Yes
If yes, please specify: _____
- Are there any foods you cannot eat? No Yes
If yes, please specify: _____
- Do you need any regular medication? No Yes
If yes, please state the medical condition and medication type: _____
- If you have any other special homestay requirements, please give details: _____

Option A: Student Residence Facilities:

- A studio style room (single - 12sqm, double 20sqm), complete with bed, TV, study desk, lamp, chair, microwave, fridge, air-conditioning, telephone and internet access (charges apply).
- Common kitchen (utensils not provided), coin laundries, gymnasium, swimming pool and cafes.
- No meals provided.
- Free shuttle bus between accommodation and city (set timetable - travel time approximately 50 minutes).

Option B: Homestay Facilities:

- A single clean room equipped with a minimum of a bed, bed linen, towel, wardrobe, desk, desk light, chair and heating.
- Kitchen, bathroom and laundry facilities. Soap, laundry detergent and toilet tissue. Internet access (charges apply).
- Three meals a day for 7 days per week. Breakfast and lunch may be self service.
- A tour of the accommodation, basic homestay guidelines and rules, introduction to the local area and public transport.

At the end of your stay please be sure that you have paid for any outstanding fees and returned keys prior to your departure.

Homestay Terms & Conditions:

- The Homestay Placement fee and Airport Pick-up fee will be refunded in full if no less than 28 days written notice is given. With less than 28 days notice, no refund will be made.
- A full refund of the Accommodation fee will be given if a booking is cancelled more than 14 days before arrival. Students who cancel within 14 days of arrival will be charged 2 weeks Accommodation fees. No refund will be given if students cancel or give notice of a change after the scheduled start date.
- If a cancellation is made due to a medical emergency or natural disaster, notification must be received no later than 2 days after the scheduled arrival date. In such a case, students are entitled to a refund of 2 weeks of the Accommodation fees. Medical certificates or other documentation confirming the reason should be supplied.
- Homestay booking is for a minimum of a 4 week period. Students who choose to leave before the end of this period will not receive a refund.
- Prior to leaving the Homestay the student must give 2 week's notice or pay for 2 weeks in lieu of notice.

I confirm that I have read and fully understood Impact English College's Homestay Terms and Conditions.

Signature of student: _____

Name (please print): _____

Date: ____/____/____